

ENTRANCE TENT REGISTRATION FOR LOCAL NON-PROFIT ORGANIZATIONS ONLY

www.cavaladeofplanes.com

For: Bolingbrook's Clow International Airport
130 S. Clow International Parkway, Bolingbrook, IL 60490

This is a contract for the dates of June 1 & 2, 2019 Cavalcade of Planes event in Bolingbrook, Illinois. Event hours are 10:00 am to 4:00 pm both Saturday and Sunday.

A deposit of \$50.00 per day is required to reserve your space. You may reserve a space for just one day or both days, Your deposit check will be returned at the end of the event, provided your space is staffed during entire event hours. If you are a no-show on your reserved day(s), the entire deposit is forfeited. Display area includes a 10' x 5' space plus 1 table and 2 chairs.

Set-up time for both days is at 8:30 am. Tables should be set up and staffed no later than 9:45 am. Tear-down is not to begin until after 4:00 pm.

Please make checks payable to: **Bolingbrook's Clow Airport.**

Reservations are subject to availability and there are no refunds.

Space is assigned on a first-come, first-served basis.

Business/Organization _____

Contact Person _____

Address _____

City _____ ST _____ Zip _____

Phone (Day) _____ (Evening) _____ Cell _____

Email (required) _____

Electricity: Yes No (NOTE: Not all vendor spots have electricity; we will make an effort to make it available. Electricity is very limited; first come, first served.)

Electricity needed for: _____

List and describe all promotional activity at your booth (i.e. literature, raffles, giveaways, etc.).

Description _____

Number of spaces Saturday 6/1? _____ X \$50.00 = \$ _____

Number of spaces Sunday 6/2? _____ X \$50.00 = \$ _____

Total Enclosed: \$ _____

Agreed to and accepted by: _____ Date _____

Make check payable to: **Bolingbrook's Clow Airport.** If you mail your check to us, please call and confirm that we have received it. Thank you for your support.

Mail or hand deliver to:

Bolingbrook's Clow Airport
Attn: Diane Parro
130 S. Clow International Parkway
Bolingbrook, IL 60490

To confirm receipt or for more information, please contact us:

Diane Parro dparro@comcast.net 630-430-3808
Joe DePaulo manager@bbclowairport.com 630-378-0479

Office use: Check # _____ Amount _____ Date Received _____



- All organization employees or volunteers must wear a badge, lanyard, or some sort of branded attire to identify them with your organization.
- Your space must be staffed at all times during event hours.
- All marketing or promotional activities must take place at your assigned space.
- Display space must be staffed until the end of the event at 4:00 pm.

